

EXERCISE OF RIGHT TO ERASURE

DETAILS OF THE DATA CONTROLLER.

Name / Company Name..... Address of the Office / Service
on which the right to erasure is exercised: C/Plaza
..... n° Postcode
..... Town/City Province
Autonomous Community

DETAILS OF THE DATA SUBJECT OR LEGAL REPRESENTATIVE.

Mr./Ms., of legal age, residing
at C/Plaza n°, Town/City
..... Province Postcode Autonomous
Community with ID card (DNI)....., and
email..... hereby exercises the right to erasure pursuant to Article 17 of
Regulation (EU) 2016/679, General Data Protection Regulation (GDPR).

I REQUEST

That the data controller agrees to erase my personal details within one month of receiving this request and notify me in writing once they have done so.

That should it be agreed not to fully or partially erase my details as requested, I am notified, with justification, so that I may, where applicable, lodge a complaint with the corresponding Supervisory Authority.

Similarly, in the event that my personal details have been sent by said data controller to other data controllers, that they are notified of this erasure.

Inon.....20.....

Signed:

.....

INSTRUCTIONS

1. This form will be used by data subjects who wish for their details to be erased when any of the events covered in the General Data Protection Regulation occurs. For instance, when personal details are processed unlawfully or when the purpose for which they were processed or collected is no longer valid.

However, certain exceptions are considered in which this right cannot be accessed. For example, when the right to freedom of expression and information must prevail.

2. They will need to provide a photocopy of their National ID card (DNI) or equivalent legally valid ID document in case the data controller has doubts about their identity. If acting through a legal representative, they will also need to provide a copy of their National ID card (DNI) and documents accrediting their role as representative.

3. The Spanish Data Protection Agency does not hold their personal details and can only provide the contact details of the Data Protection Officers of the companies that were obligated to appoint one and have notified the Agency of said appointment. It can also provide the contact details given by companies that have voluntarily appointed an Officer and notified the Agency of this.

4. The individual whose personal details are being processed must contact the public or private body, company or professional that it believes or knows possesses its details directly.

5. In order for the Spanish Data Protection Agency to process their complaint if their request to exercise their right to erasure has not been honoured, the data controller must not have honoured said right and one of the following documents must be provided:

- the refusal of the data controller to erase the details requested.
- copy of the erasure request form stamped by the data controller.
- copy of the erasure request form stamped by the post office or copy of proof of posting by certified post.
- any other form of proof provided by the data controller that indicates they have received their request.