

EXERCISE OF RIGHT TO RESTRICTION OF PROCESSING

DETAILS OF THE DATA CONTROLLER.

Name / Company Name.....Address of the Office / Service on which the right of restriction is exercised: C/Plaza n°.....
Postcode Town/City Province
Autonomous Community

DETAILS OF THE DATA SUBJECT OR LEGAL REPRESENTATIVE.

Mr./Ms., of legal age, residing
at C/Plaza.....
..... n°
Town/City Province Postcode
Autonomous Community with ID card (DNI) and
email....., hereby exercises the right of restriction pursuant to Article 18 of Regulation
(EU) 2016/679, General Data Protection Regulation (GDPR).

I REQUEST

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That the processing of my personal details is restricted, taking into consideration: That
the processing is unlawful and I object to their erasure.

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That the controller no longer needs my personal details for the purposes for which they
were collected but I need them to establish, exercise or defend my complaints.

That my request is honoured as per the terms specified above within the period of one month and
that the controller notifies everyone with whom it has shared my details of this restriction.

Inon.....20.....

Signed:

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INSTRUCTIONS

1. This form will be used by data subjects who wish to ask the controller to restrict the processing of their personal details when any of the following situations occur:

- The processing of their personal details is unlawful but the data subject opposes to the erasure of their personal details;
- The controller no longer needs their personal details for the purposes of processing but the data subject needs them to establish, exercise or defend their complaints.

2. They will need to provide a photocopy of their National ID card (DNI) or equivalent legally valid ID document in case the data controller has doubts about their identity. If acting through a legal representative, they will also need to provide a copy of their National ID card (DNI) and documents accrediting their role as representative.

3. The Spanish Data Protection Agency does not hold their personal details and can only provide the contact details of the Data Protection Officers of the companies that were obligated to appoint one and have notified the Agency of said appointment. It can also provide the contact details given by companies that have voluntarily appointed an Officer and notified the Agency of this.

4. The individual whose personal details are being processed must contact the public or private body, company or professional that it believes or knows possesses its details directly.

5. In order for the Spanish Data Protection Agency to process their complaint if their request to exercise their right to restriction of processing has not been honoured within a maximum period of one month, provide one of the following documents:

- the refusal of the data controller to restrict the processing of the details requested.
- copy of the restriction of processing request form stamped by the data controller.
- copy of the restriction of processing request form stamped by the post office or copy of proof of posting by certified post.
- any other form of proof provided by the data controller that indicates they have received their request.